

- Work closely with the regional Pacific Information Management Officer (IMO), and FAO and WFP cluster focal points to collect, collate and analyse food security related activities across the 14 Pacific island countries which fall under the remit of the Resident Coordinator's Office (RCO) Samoa and RCO Fiji,
- Related to above the role will work closely with the following stakeholders to ensure protection, gender, disability and persons from diverse Sexual Orientation and Gender Identities (SOGI) are adequately integrated into the work of the cluster and partner activities including assessments, monitoring, reporting and programming (Regional Pacific Protection cluster, Pacific Disability Forum, Rainbow Pride). Specific activities include but are not limited to:
 - Together with the rPFSC IMO, Gender Expert and other relevant actors mentioned above, compile and coordinate food security, agriculture and livelihood gender sensitive and sex, age and disability disaggregated assessments related to the impact of COVID-19 across the Pacific.
 - Support the production of rPFSC infographics and newsletters, which are to be released on a regular basis.
 - Support development of gender sensitive emergency including COVID-19 and disaster response and recovery plans.
 - Establish a clear gender, age and disability sensitive monitoring and reporting framework for rPFSC partner activities including relevant response and recovery plans, as need
- Actively participate in inter-cluster / cluster coordinator meetings, providing updates and inputs from regional food security partners and national food security partners. Share information gathered through these meetings with rPFSC coordination team and cluster partners, as appropriate.
- Maintain regular communications with the global Food Security Cluster (gFSC), attend relevant gFSC webinars and meetings provide information for global reports, as requested and support gFSC initiatives
- Undertake advocacy and resource mobilization on behalf of the FSC partners in a neutral and impartial manner. Engage different country based pooled funding schemes processes (identification of needs and required interventions, due diligence, review of projects, monitoring of implementation of project, etc.).
- Identify capacity gaps and needs and provide training and capacity building opportunities to FSC partners
- Undertake planning and strategy development by contributing to the HRP and lead the process for the FSC through coordinating the design of the response strategy and logframe, in consultation with the cluster partners.
- Coordinate closely with the Pacific Regional Cash Working Group and establish and maintain other Technical Working Groups as needed including assessments, specific emergencies (eg Cyclone response).

2. Support active national-level food security and agriculture/livelihood clusters (currently Fiji, Vanuatu, Solomon Islands, Samoa and Tonga). This will involve:

- Communicate with active national food security clusters on a semi-regular basis.
- Support national food security clusters to develop and achieve their annual work plans.
- Support active national food security clusters to deliver gender sensitive emergency preparedness activities, DRR initiatives and long-term resilience activities to support food systems and the food security of communities in the Pacific.
- Respond to requests for support from national clusters, particularly related to disaster preparedness and response.
- Support facilitation (in-person) of the Fiji Food Security and Livelihood Cluster (FSLC) / Samoa Food Security Cluster including updates to cluster ToRs/SOPs and integration of cluster line ministries, as per direction and guidance provided by the FSLC.

3. Supervise the rPFSC Information Management Officer

Minimum Requirements

Education: Advanced university degree in food security, agriculture, economics, humanitarian affairs or related field.

Experience:

- At least five years of progressively responsible professional experience in food security sector/cluster management, emergency response, emergency assistance, and/or strategic/operational aspects of national, bilateral or multilateral food aid.
- Willingness and ability to work in difficult environments, in often stressful time- critical situations
- Experience in coordination of multiple stakeholders. Formal training in Cluster/Sector coordination or previous Cluster/Sector experience is a plus.
- Experience in the Pacific Region is highly desirable.

Languages: Proficiency in English and knowledge of another official UN or regional language desirable

KEY PERFORMANCE INDICATORS

Expected Outputs:	Required Completion Date:
<ul style="list-style-type: none">• The rPFSC is inclusive and well-coordinated through regular meetings, satisfaction survey results, info products and meeting minutes	End of assignment
<ul style="list-style-type: none">• Minimum of five national-level food security clusters supported through regular engagement, clear ToRs and annual workplans	End of assignment
<ul style="list-style-type: none">• Response and recovery plans, and other relevant documents are prepared in a timely manner and are consistently of high quality	End of assignment
<ul style="list-style-type: none">• Monitoring and evaluation framework developed for rPFSC including guidance note for monitoring food security interventions	End of assignment